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MEMORANDUM

TO: Board of Directors
DATE: March 3, 2020
FROM: Jean Shumate
RE: Stanwood High Field Trip Request
TYPE: Action Required

Stanwood High School Future Business Leaders of America (FBLA) students have the opportunity to participate in the FBLA State Competition in Spokane, Washington, April 8 through 11, 2020.

The FBLA State Competition will provide approximately 16 students with the opportunity to enhance their business and leadership skills through competition. The total cost of the field trip has been covered through various ASB fundraisers and a required amount from each student of \$175.00.

RECOMMENDATION: *That the Board approves the Stanwood High School Future Business Leaders of American (FBLA) Student Field Trip to Spokane, Washington, April 8 through 11, 2020.*

RECEIVED

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Instruction



STANWOOD-CAMANO
SCHOOL DISTRICT

NON-LOCAL, OVERNIGHT & EXTENDED FIELD TRIP APPLICATION
(To be completed by Teacher/Advisor)

School Stanwood High School Today's Date 2/20/2020

Individuals/Group Involved FBLA Number of Students 16

Activity FBLA State Competition

Destination Spokane, WA

Departure Date 04/08/2020 Return Date 04/11/2020

Accommodations: Davenport

Source of Revenue: ASB FBLA for student rooms

Fundraising Activities various fundraisers throughout the year

Individual Student Cost \$175.00 student required to pay Total Group Cost 4,500.00

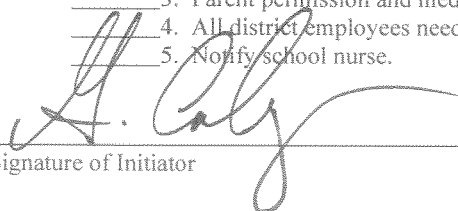
Insurance (special coverages) _____

Purpose of Trip (include educational value) to compete at the state level for FBLA

Has this trip been previously taken? yes If yes, when? every year since 1994

List of chaperones and students MUST be attached to this form. (Chaperones must be of each gender if students of each gender are attending.)

- _____ 1. Additional information needed: _____
- _____ 2. Insurance coverage to be arranged through the insurance office.
- _____ 3. Parent permission and medical authorization forms go to principal.
- _____ 4. All district employees need to submit a travel request form.
- _____ 5. Notify school nurse.


Signature of Initiator


Signature of Building Principal

For Administration Use Only:
 Board approval needed. Will be submitted on 3/3/20
 Approved

Superintendent or Designee Signature _____ Date _____